



Maricopa County

Environmental Services

1001 N. Central Ave., Ste 300
Phoenix, Arizona 85004
Phone: (602) 506-6980
Fax: (602) 506-6862

INSPECTION UPON REQUEST*

Please select one;

- ☐ **Plan Review:** inspections can be requested by the owner/operator of a permitted facility or a un- permitted facility. If a permitted facility is to be inspected the owner of the facility must agree to and fill out the rest of this form. After the fee has been processed, the assigned inspector will contact the owner within 5 business days to arrange for inspection. If requesting for more than one permit a separate application must be filled out with the fee. Inspection upon Request is not for facilities that have already submitted plans.

Note: Please be advised that changes to the operation, physical facility or menu from the time of the Inspection Upon Request may result in additional items being corrected prior to final approval and issuance of the permit to operate.

- ☐ **Routine Inspection:** at the request of the owner/operator, will consist of one mandatory un-announced inspection. This inspection will occur 1-3 days after the application is processed. Inspection upon Request may only be approved once every 12 months for each permit.

If requesting for more than one permit a separate application must be filled out with fee. Complaint Inspections and Foodborne Illness Inspections will be conducted as usual during this process and will not be counted as an Inspection upon Request. Inspection upon Request and the fees associated with this inspection in no way guarantee the operator of a specific award.

- ☐ **Training Inspections:** can be requested and the subsequent follow up inspection will not be required and the establishment's next scheduled inspection will be set according to the risk assigned to that permit. Training inspections can be requested more than once per year but will only be accepted as the time is available to do so.
- ☐ **Export Letter:** Nutritional Supplement wholesalers or similar establishments looking for an export approval letter from the Department may request an inspection. Correction of Health Code violations may be required to obtain letter and one additional follow-up inspection, if needed, to determine compliance will be provided with this request.

Please Print

NAME OF ESTABLISHMENT _____ PERMIT # _____
ADDRESS _____
CITY _____ STATE _____ ZIP CODE _____
CONTACT NAME _____ PHONE _____
EMAIL ADDRESS _____ ALT. PHONE _____

<u>INSPECTION TYPE</u>	<u>AMOUNT</u>	<u>TOTAL ENCLOSED \$</u>
Inspection Upon Request	\$240.00	\$ _____

Mail check/money to:
Maricopa County Environmental Services/Inspection Request
1001 N. Central Avenue, Suite 150
Phoenix, AZ 85004

I hereby certify that the above information is correct and I fully understand the terms and agreements above.

Printed Name

Signature

Title / Date

NOTE: Inspections will be conducted during the normal business hours of the
Maricopa County Environmental Health Division, Mon – Fri, 8:00 am – 5:00 pm, excluding holidays.